

Co-Payment Application for Seniors

Guide to your application

Who should apply?

There are two types of co-payments: a \$2 co-payment and a higher co-payment.

You should apply for the \$2 co-payment if you have a valid Ontario Health Card and:

- you are a single senior and your net income (from line 236 of your income tax return) is less than \$16,018 or
- you have a spouse or are living with a partner or spouse and your combined net income (from line 236 of your income tax return) is less than \$24,175.

Please do not complete this form if your net income is above these levels.

To qualify for the \$2 co-payment, complete the enclosed application.

Note: If you live in a long-term care facility, in a Home for Special Care or receive professional services under the Home Care program you automatically qualify for the \$2 co-payment. You don't need to complete this application, if you are still under these services. If your coverage has ended you need to complete an application form.

Benefits

Only products listed in the Ontario Drug Benefit Formulary/Comparative Drug Index (Formulary), which are prescribed by an Ontario physician and dispensed in an Ontario pharmacy are eligible for reimbursement.

How to Apply

1. Complete the **application form**. Make sure both you / your representative and your spouse / partner / their representative sign the application in all signature areas which are lightly shaded. **If any signatures are missing we will have to return your application.** If a friend or relative is signing the application as your representative, don't forget to include a copy of the supporting documents (as outlined in Section C) with your application.
2. If you were recently separated, divorced or widowed and are now eligible for the \$2 co-payment because your income has changed, please enclose a copy of your legal separation agreement or divorce papers or a copy of a death certificate.
3. Enclose a copy of your *Notice of Assessment* from the Canada Revenue Agency, if available, for you and your spouse or partner. We will accept the current taxation year's income. If you do not have a *Notice of Assessment*, send us other proofs of income such as:
 - A complete signed copy of your T1 General or T1 Special Income Tax Return
 - T4 slips for all income received
 - Canada Pension Plan (CPP) documentation

- Old Age Security (OAS) documentation
- Disability payment documentation
- A letter from your employer showing current salary
- GST Notice of Determination (showing net income for both spouses)

Only receipts dated between August 1 and July 31 of the benefit year will be eligible for reimbursement.

The deadline for submitting these receipts in October 31. Receipts received by the program after October 31 will not be reimbursed. Other than the above, claims cannot be back dated for previous benefit years.

Only original prescription receipts will be accepted by the program.

Financial Dependence

If you have no income, you must send us a letter from the person who is supporting you. The letter must indicate that you are financially dependant on that person, and have no income.

4. Once you have completed and signed the application, send everything to us in the return envelope. Please ensure your Health Card Number is recorded on all documents. If you don't have the return envelope, please address you envelope to:

**Ontario Drug Benefit Program
Ministry of Health and Long-Term Care
PO Box 384
Etobicoke D ON M9A 4X3**

5. We will notify you by mail after we have processed your application.

Marital Status Change

Please note that your income information **must** relate to your current living situation. if you are recently separated, divorced or widowed and your net income has changed, you must provide proof that your income has changed. If your previous year's *Notice of Assessment* does not reflect the change in your marital status, you must provide more current proof of income. Your proof of income will have to show this change now that your living situation has changed.

If you have questions after you read this guide, please call us

in the Toronto area: **416 503-4586**
toll free at: **1 888 405-0405**
or by email at

seniors@ontariodrugbenefit.ca

Reimbursements

This is an annual program; the benefit year begins August 1 and ends July 31 of the following year.

Seniors have until September 30 to apply to be eligible for reimbursement for the previous benefit year.